

Minutes
Command Trustee Council Meeting
Conference Call
10 June 2003

1. Attendees

Charlene Hall	U.S. Fish and Wildlife Service (USFWS)- Primary Representative
Joanne Kerbavaz	California Department of Parks and Recreation (Parks) - Alternate
Steve Hampton	Calif. Dept. of Fish and Game (CDFG)- Primary Representative
Esther Burkett	CDFG- Alternate
Kathy Verue-Slater	CDFG- Solicitor
Jennifer Boyce	National Oceanic and Atmospheric Administration (NOAA)- Primary Representative
Kolleen Bannon	NOAA - Alternate
Mark Meier	California State Lands Commission (CSLC)- Primary Representative
Sarah York	CSLC - Alternate
Carolyn Lown	DOI Office of the Solicitor

2. Agenda. No agenda distributed. Goal of call was to discuss status of tasks and outline goals and objectives of July council meeting.
3. Financial Update. All unallocated restoration moneys will continue to be held in a 30 day interest bearing account until interest rates on 6 month accounts rise above the 30 day value. Council discussed cost documentation and trustees will bring the following to the next meeting: a) detailed cost documentation packages (timesheets, travel expenses and incidentals) and summaries (from inception of council to present); b) status of allocated funds; and c) any funding requests. NOAA will propose suggested guidelines for documenting council's internal spending of restoration moneys.
4. Administrative Record. The administrative record will continue to be housed at NOAA's National Marine Sanctuary Office at the Presidio (attn: Jan Roletto).
5. Murrelet Proposals. Due to contracting difficulties, murrelet and corvid audio-visual surveys will begin in June. Due to contracting difficulties and time limitations for planning, telemetry studies have been cancelled this year and council will readdress the need and type of studies for murrelets, next year. CDFG and Parks will review existing corvid management projects supported by the Parks.
6. Project Contracting. Council will continue to investigate the possibility of working with the National Fish and Wildlife Foundation to assist the council in managing restoration contracts.
7. Goals and Objectives of Next Meeting. Council will review seabird and murrelet projects and discuss planning for writing the draft restoration plan.
8. Next Meeting: July 16, 2003, 10 am, at NOAA'S National Marine Sanctuary Office, Presidio (subsequently moved to USFWS's office in Sacramento).

Prepared by: Charlene Hall (USFWS), 916.414.6739, Charlene_hall@fws.gov, June 13, 2003