

Meeting Minutes
Command Trustee Council Meeting
March 11, 2003
San Mateo County Farm Bureau, Half Moon Bay, California

1. Attendees

Charlene Hall	U.S. Fish and Wildlife Service (USFWS) - Primary Representative
Steve Hampton	California Dept. of Fish and Game (CDFG) - Primary Representative
Sarah York	California State Lands Commission (CSLC) - Alternate Representative
Joanne Kerbavaz	California Department of Parks & Recreation (CDPR) - Alternate Representative
Jennifer Boyce	National Oceanic and Atmospheric Administration (NOAA) - Primary Representative
Carolyn Lown	Department of Interior Office (DOI) of the Solicitor
Kolleen Bannon	NOAA—Alternate Representative
Rick Hanks	Bureau of Land Management

2. Agenda. The agenda (attached) was reviewed and approved.
3. Financial Update. As of February 29, 2003, the restoration account balance is \$4,291,140.68. To date, \$443,014.49 in interest has accrued. Approximately \$290,000 will be reinvested in the general fund account and will remain available on a monthly basis and \$4,000,000 will be reinvested in a six month T-bill (to mature October, 2003). To date, the council has allocated \$205,000 to council agencies for restoration planning activities. Council allocated \$15,000 to CDPR to administer contracts concerning activities for potential marbled murrelet restoration projects.
4. Shoreline and Human Use Project Review. Council reviewed proposals and discussed recent visits to proposed restoration project sites. Contingent on the resolution of questions on ADA requirements and posting educational signs, the council tentatively selected the following preferred projects: a) one staircase at Seal Cove Beach (at a cost of approximately \$125,000); b) one staircase at Half Moon Bay State Beach (at a cost of approximately \$20,000); and c) a contribution to Mirada Surf acquisition project (in the amount of \$75,000).
5. Marbled Murrelet Proposals and Pre-Planning Activities. The Council approved 17 audio-visual murrelet surveys during 2003 at a cost up to \$5,000, near Memorial, Portola, and Butano campgrounds (three surveys each, at two sites near Memorial and Butano campgrounds, and two surveys at one site near Portola campground and three surveys at another site near Portola campground) and 32 corvid audio-visual surveys during 2003 at a cost up to \$10,000, near Memorial, Portola, Butano, and Big Basin campgrounds (four surveys each at four sites) and at four reference sites (four surveys at four sites). The goal of the surveys is to investigate the feasibility of implementing potential marbled murrelet projects. Corvid surveys will be conducted as outlined in the January 9, 2003 CDFG proposal. The council will review and discuss all proposed corvid management projects as well as other murrelet restoration projects at future council meetings. CDPR will manage murrelet and corvid contracts for 2003 audio-visual surveys and will proceed with a request for bid for possible 2003 raven telemetry surveys. The council will investigate the option of contracting with the National Fish and Wildlife Foundation (NFWF) to administer contracts for future restoration planning and implementation actions.
6. Seabirds. The council discussed seabird proposals and will devote the next council meeting to reviewing all proposals submitted to date.

7. Next Meeting. A conference call has been set April 15, 2003 to discuss status of action items and products prior to the May 14, 2003 council meeting. The next council meeting will be held at the DOI solicitor's office in Oakland. The goal of the next council meeting will be to discuss seabirds and murrelet proposals.

8. Status of Action Items

Task	Person	Description	Target Date
1	Hampton	Investigate and summarize potential marbled murrelet acquisition projects.	4/15/3
2	Buffa	Obtain information on Farallon Island Predator management project.	4/15/3
3	Boyce	Summarize potential human disturbance projects for seabirds.	4/15/3
4	All	Review meeting minutes from October 2002 murrelet and multi-council planning meetings.	ASAP
5	All	Review latest draft of restoration plan.	4/15/3
6		March 2003	
7	York	Summarize preferred alternatives for the human use / recreation section of the restoration plan and write brief summaries on non-preferred projects (using American Trader restoration plan format).	5/14/3
8	Hall	Draft Council resolution 03-1 for Council consideration.	ASAP
9	Hall	Provide Council's investment directive to NRDAR fund manager	ASAP
10	Boyce	Investigate ADA requirements and speak with potential project proponents about signs at sites and ADA issues.	4/15/3
11	Boyce	Investigate deed restriction requirements for potential acquisition projects.	4/15/3
12	Lown	Obtain information on contracting with NFWF	ASAP
13	Hampton	Provide estimates for conducting telemetry studies.	ASAP
14	Hampton	Provide murrelet acquisition information and costs.	4/15/3
15	All	Review seabird proposals	5/14/3
16	Boyce	Obtain additional information and costs for Red Rock, Alameda Breakwater, Entanglement, and Roost Site Atlas projects.	5/14/3
17	Boyce	Obtain additional information on the New Zealand proposal from Oikonos (including oversight/administration issues, and shearwater populations).	4/15/3
18	Boyce	Summarize human disturbance / seabird proposal.	4/15/3
19	Lown	Investigate DOI policy on CEQA / NEPA documentation requirements and provide recommendations on joint or separate filings/notifications.	5/14/3
20	Bannon	Write final filing and notifications for the plan.	TBD
21	All	Review revised draft minutes for January 14, 3003 council meeting.	ASAP
22	All	Review draft meeting minutes for March 11, 2003 council meeting.	ASAP

Agenda
Command Trustee Council Meeting
San Mateo County Farm Bureau
Half Moon Bay, CA
Tuesday, March 11, 2003, 8am - 3 pm

Administrative Discussions

- | | | |
|----|------------------|------|
| 1. | Review Agenda | All |
| 2. | Financial Update | Hall |

Restoration Planning

- | | | |
|----|--|----------------|
| 3. | Shoreline and Human Use Project Review | All |
| | Review & Summarize Site Visits | All |
| | New Project Proposals | Hall |
| | Evaluate Projects | All |
| | Write up | |
| 4. | Marbled Murrelet Projects | All |
| | Corvid Management Proposal | Hampton |
| | Acquisition Proposals | Hampton / Hall |
| | 2003 Pre-project Activities | All |
| 5. | Seabirds | All |
| | Additional Proposals | Hall / Boyce |
| 6. | Restoration Planning | |
| | Scheduling and Planning | All |
| | Status / Update on Restoration Plan | Boyce |

Miscellaneous Topics

- | | | |
|-----|------------------------|------|
| 7. | Review Status of Tasks | Hall |
| 10. | Next Meeting | All |
| | Goals, Dates, Tasks | |